


**PERSONAL
INFORMATION****Obeta Dorathy** Bursary Department, University of Nigeria, Nsukka. +2348068706628 Dorathy.obeta@unn.edu.ng**WORK/ TEACHING
EXPERIENCE**

2021 till date

**Chief Accountant, Special Program Account and Supply Services
Bursary Department, University of Nigeria Nsukka.**

- Monitor, analyze student fees payment
- Maintenance of record of all income arising from Sandwich programmes
- Monitor expenses incurred by the institute of education to ensure it does not exceed 70% of the income in any particular year.
- Issue receipts to students that paid fees after confirmation of payment.
- Issue clearance certificate to graduating students.
- Process payment voucher for Sandwich expenses.
- Confirmation of Sandwich fees paid.

2018-2021

**Principal Accountant, Budget and Fees
Bursary Department, University of Nigeria Nsukka.**

- Prepare and Issue budget call circular to all faculties and department.
- Prepare departmental budget for the University
- Prepare performance report
- Coordinating other finance officers and raising payment voucher for all refund
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2015-2016

**Senior Accountant, E-payment Unit
Bursary Department, University of Nigeria Nsukka.**

- Monitory and preparation of payment mandate for payment.
- Ensuring that mandate raised are duly signed before payment are executed
- Supervising the staff under my unit

2008-2015

**Senior Executive Officer Account, Bank Relation Officer.
Federal College of Agricultural Produce Technology Kano, Kano State**

Nigeria. Account

- Preparing payment schedule and ensuring that same is dully received by the Bank
- Uploading payment on the GIFMIS portal

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2008- 2018

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EDUCATION AND TRAINING

- 2016 – 2019 Bachelor of Science (Accounting)**
Enugu State University of Technology, Enugu Nigeria.
- Completed courses in Accountancy.

- 2013 – 2014 Post Graduate Professional Diploma in Accounting**
Nigeria College of Accountancy
- Completed various courses in Accounting.

- 2004- 2006 Higher National Diploma in Accounting, Nuhu Bamalli Polytechnic, Zaria Kaduna Nigeria**

RESEARCH INTEREST

Forensic Accounting, Sustainable Accounting and finance, Sustainable Corporate Governance Audit and Finance.

RESEARCH EXPERIENCE

2019 - 2020

B.S.C

Thesis: The Comparative Analysis of the Performance of Treasury Single Account and commercial Bank Accounts System.

- Evaluated the efficient payment mechanisms
- Evaluated the reduction of bank fees and transaction costs.

GRANTS/SCHOLARSHIP

2001 – 2006

- Kaduna State Scholarship Board, Nigeria

LANGUAGE PROFICIENCY

Language(s)

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken Interaction	Spoken production	

English Proficient User Proficient User Proficient User Proficient User Proficient User

WEST AFRICAN SENIOR SCHOOL CERTIFICATE RESULT: ENGLISH LANGUAGE C6

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

PERSONAL SKILLS

Communication skills

- Excellent communication skills acquired through continuous interactions, trainings, teaching and learning, all in English Language.
- Public relations and interpersonal skills gained through my networking with peers.

Organisational / managerial skills

- Leadership skill (Am currently the Head of Special Program Accounts and Supply Services).
- Policy making skills acquired as a member of departmental committees.

Job-related skills

- Skills in Human Resource Management
- Ability to communicate ideas and manage resources
- Ability to convert Commodity Resources to Financial Resources

Technical skills

- Enhanced experience in the use of Microsoft office and Excel
- Social media engagement

**LIST OF WORKSHOPS,
CONFERENCES &
CAPACITY BUILDING
TRAININGS/
PROGRAMMES
ATTENDED**

1. **Training:** “Changes and Advances in Public Sector Accounting: Mandatory Continuing Professional Development (MCPD) Programme Awka, Anambra State 17th - 19th April 2023.
2. **Conference:** The Administrative Staff College of Nigeria TOPO, Badagry “National Conference on Financial Regulations and Fiscal Responsibility Act 2007” 28th - 30th November 2022. **Conference:** Association of National Accountants of Nigeria “Overcoming Challenges to Africa’s Development: Agenda 2063 in Perspective and Economic Diversification and Informal Sector Growth (International Conference Centre Abuja Nigeria) 12th-15th September 2022.
3. **Conference:** Association of National Accountants of Nigeria “Overcoming Challenges to Africa’s Development: Agenda 2063 in Perspective and Economic Diversification and Informal Sector Growth (International Conference Centre Abuja Nigeria) 12th-15th September 2022.
4. **Conference:** Association of National Accountants of Nigeria, Mandatory Continuing Professional Development (MCPD) Programme “Nigeria Code of Corporate Governance: The Role of the Professional Accountants 7th- 9th November 2020.
5. **Conference:** 24th Annual Conference of Certified National Accountants “National Building and Sustainable Growth: Challenges and Prospects” Abuja Nigeria. 23rd- 26th September 2019.
6. **Conference: Mandatory Continuing Professional Development (MCPD) Programme “Budgeting Techniques and Strategies, Financial Control and Fraud Prevention, Internal Control System in Public and Private Sectors” International Conference Centre Abuja Nigeria. 25th - 27th June 2019.**
7. **Conference:** 23rd Annual Conference of Certified National Accountants “Economic Recovery and Growth: Issues and Options” International Conference Centre Abuja Nigeria. 8th - 11th October 2018.
8. **Conference:** Mandatory Continuing Professional Development (MCPD) Programme “Ethics and Professional Conduct of Accounting, Emerging Tax Issues in Nigeria, System Development and Accounting information technology” Abuja Nigeria, 25th-28th June 2018.
9. **Conference:** 22nd Conference of Certified National Accountants “Sustainable Economic Management in a Recession: Issues, Strategies and Options. Abuja, Nigeria 9th- 12th September 2017
10. **Workshop: SystemSpecs** “ Remita E-collection and E-payment Training for Public Sector Organizations” Abuja Nigeria 9th – 10th March 2019.
11. **Workshop: Institute** of Chartered Accountants of Nigeria Asaba District Society “A 4 Day Intensive National Training/Workshop on the Preparation of Financial Statements in Line with IPSAS Accrual Basis” Lagos Nigeria 25th – 28th 2016 July 2016
12. **Conference:** Mandatory Continuing Professional Development (MCPD) Programme “Militating Effects of Corruption and Fraud o Governance Abuja Nigeria. 1st -3rd November, 2016.
13. **Training:** Lagetronix Nigeria Limited “ SAGE 300 Core Modules “ University of Nigeria Nsukka 4th August,2015

MEMBERSHIP OF PROFESIONAL BODY AND ASSOCIATION

- Member Association of National Accountants of Nigeria (ANAN)

REFERENCES

- 1 Prof. Nweze Nwakaego
Department of Vet Medicine, Faculty of Agriculture, University of Nigeria, Nsukka, EnuguState, Nigeria
E-mail:
nwakaego.nweze@unn.edu.ng
Phone: +234 803 413 2599
- 2 Prof. Nnaji Charles
Department of Civil Engineering, Faculty of Engineering, University of Nigeria, Nsukka, EnuguState, Nigeria
E-mail: nnaji.charles.@unn.edu.ng
Phone: +234 806 110 9704

EXTRACURRICULAR/

VOLUNTEERING ACTIVITIES

- Member in a committee on Digitization of the University system. University of Nigeria Nsukka.
- Volunteered in University of Nigeria women Association Breast and Cervical Screening in loving memory of Lady Sylvia Uhiara.
- Member University Women's Association Health Check a sub- department of the Association.
- Bursar's Representative University of Nigeria Youth Friendly Centre.
- Delivering Financial education to women groups and Start up businesses in my community.